



Collection Development Guideline Questionnaire

These questions are not comprehensive; they will vary based on your institution's prior experience with interactive, community driven archives and digital library development. However, your answers to these questions will help provide guidelines for collection development that can be revisited and refined during the course of the project.

1. What are your goals for the Community Webs program. For example, will it fill gaps in your local history collection? Increase community engagement? Support new scholarship/expand educational use of your archives?

List your top 3 goals for the Community Webs program:

- 1.
- 2.
- 3.

2. Consider the scope of your project. Should collecting focus on one key aspect of your community -- a neighborhood, an event, or an issue -- or will it cover several topics?

List up to 3 topics on which your collections will focus:

- 1.
- 2.
- 3.

Are there specific topics or types of web content (*ex. social media*) that you do not plan on including in your collections? If so, list them and any reason for excluding them here:

3. Consider how you will prioritize capture of specific web resources. Are there certain topics, sites, or types of web content that would take priority over others?

4. How do your project goals align with current collection development priorities and policies at your institution?

Community Webs program partners

